



**Industry User Manual**  
**Project: Strengthening of the Education Management System**  
**(EMIS) in The Gambia**  
**Prepared by: InSIST Global**

## Contents

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## Registration

1. On your browser url type <https://moherstportal.gm>
2. Click on **Register**
3. Fill in the sign-up form and submit

**Registration Page**

1
2

organization Information
User Information

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**Enter Organization Information**

Name \*

Email

Address \*

Website

Number of Staff \*

Sector \*  
Public ▼

Region \*  
Banjul ▼

Field


Offer Internships ▼

Type \*  
Industry  
Ministry/Stakeholder  
Partner

SAVE

## Sign In

1. On your browser url type <https://moherstportal.gm>
2. Click on **sign-in**
3. Write email and password
4. Click on sign in



### Sign in

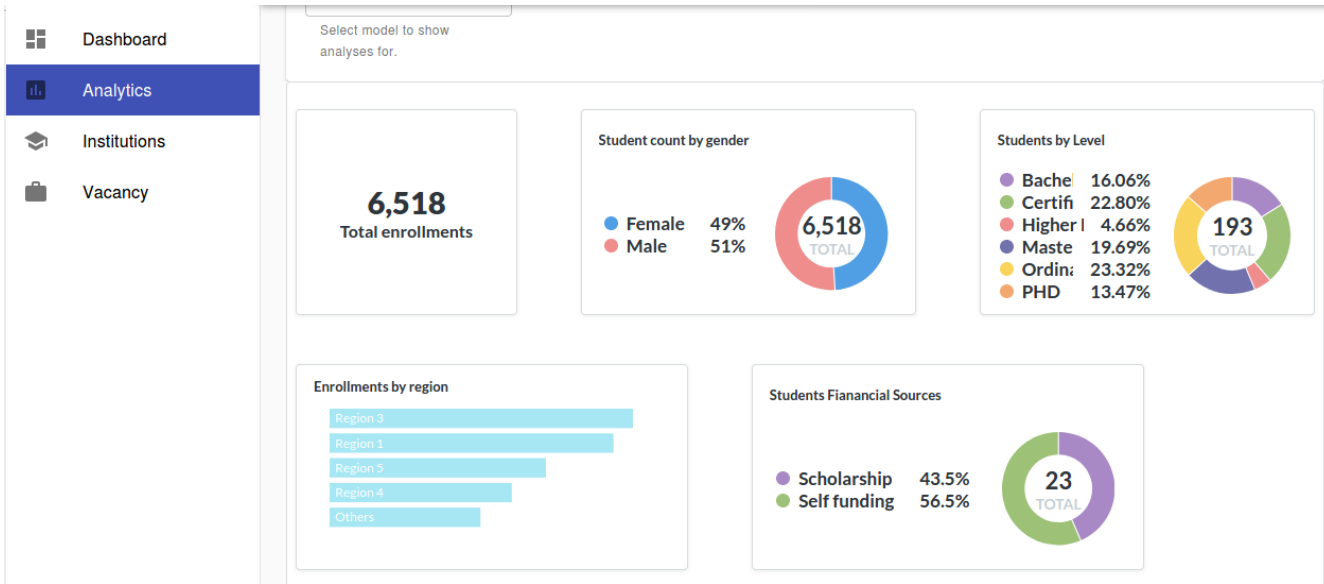
Remember me

SIGN IN

[Forgot password?](#)

# General Analysis

1. Log into the system
2. Click on the **Dashboard** or **Analytics** Menu



## Institution Data Review

1. Log into the system
2. Click on the **Institutions Module** on the side bar
3. Click on an institution to view details

Dashboard

Analytics

**Institutions**

Vacancy

HIGHER EDUCATION TERTIARY NON TERTIARY

Higher Education Institutions

Search

Drag headers here to group by

<input type="checkbox"/>	Name	Ownership	Region	LGA
<input type="checkbox"/>	Al Bayn	Private	Region 1	KMC
<input type="checkbox"/>	Nolan and Sons	Private	Region 4	KMC
<input type="checkbox"/>	Hayes, Abbott and Weber	Private	Region 3	KMC
<input type="checkbox"/>	Pfeffer, Nolan and Bruen	Public	Region 6	Banjul
<input type="checkbox"/>	Wilderman, Zemlak and Ratke	Public	Region 5	Banjul

## Vacancy addition and review

1. Log into the system
2. Click on the **Vacancy Module** on the side bar
3. Click on an industry to view details

EMIS

- Dashboard
- Analytics
- Institutions
- Vacancy**

NEW VACANCY

Vacancy List

Position	Application Deadline	Field of Education	Type	Status	
Project Manager	12/29/2020	Business and Administration	Temporal	Closed	DELETE
Product Engineer	1/18/2021	Computing	Permanent	Closed	DELETE
Web Developer	3/24/2021	Computing	Temporal	Open	DELETE
test vacancy	4/24/2021	Business and Administration	Temporal	Open	DELETE

5 rows |< < 1-4 of 4 > >|

